

Guidance Document – Public Input to Basin Boundary Modification Requests

This guide is intended to present a walk-thru type of guide to provide public input to basin boundary modification requests. There are specific regulations pertaining to the content of public input for consideration by the department as they are described in section 343.12 of [the basin boundary regulations](#). Public Input is only allowed on those requests which have a 'Completed' status. The Public Input period is 30-day from time marked 'Completed'. All public input must be provided through the [Basin Boundary Modification Request System](#), this guide illustrates the process to provide your input.

Step 1. Select View List of Submitted Modification Request.

Alternatively, you can select View Map of Submitted Modification Request to identify your basin.

CA.GOV | Department of Water Resources
Basin Boundary Modification Request System

Welcome to the Basin Boundary Modification Request System. The Sustainable Groundwater Management Act (SGMA) established a process for local agencies to request that the Department of Water Resources (DWR) revise the boundaries of a groundwater basin or subbasin, including the establishment of a new subbasin. This tool is for use by local agencies to request basin boundary modifications and for the public to access basin boundary modification information.

Registration and login are required to submit a basin boundary modification request, but are not required to view submitted information.

The system accepts voluntary basin boundary modification requests from local agencies, pursuant to DWR's Basin Boundary emergency regulation. Additional information is available about the existing Bulletin 118 groundwater basins and an interactive map is available to help visualize the Bulletin 118 groundwater basins and other relevant political, geologic, and geographic boundaries.

- Prior to performing a modification request, a printable template is available [here](#) to inform you of the items needed to complete the request.
- Upon submission, you will receive an email acknowledging receipt of your initial notification or modification request.
- For assistance with the Basin Boundary Modification System, please email the administrator at Timothy.Godwin@water.ca.gov.

Local Agency Submissions Tools

Click Here to Submit Initial Notification
(Pursuant to Section 343.9)

Click Here to Submit Basin Boundary Modification Request
(Submission Period: January 1, 2016 through March 31, 2016)

Public and Interested Party Tools

View List of Submitted Initial Notifications

View Map of Submitted Initial Notifications

View List of Submitted Modification Requests

View Map of Submitted Modification Requests

If you are interested in being informed when Basin Boundary Modifications related Actions or any other SGM Program actions are made, please subscribe to email listserv here: <http://www.water.ca.gov/groundwater/sgm/subscribe.cfm>

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Step 2. Locate the Basin Boundary Modification Request you are interested in providing comment to and follow the hyperlink. In this example we will utilize 'San Joaquin Valley – Kings' subbasin. You can sort the list by clicking on the headings of each column. Here you will find the content uploaded in support of the modification request. Public Input should use this information as foundation and general direction for input.

Department of Water Resources
Basin Boundary Modification Request System

Home
Map Viewer

List of Basin Modification Requests
(List generated on 03/17/2016)
(Total Number of Requests = 26)

Show 25 entries Search:

Basin(s)/ Subbasin(s)	Short Description	Modification Type	Requesting Agency	Current Status	Status Date	Last Modified	Actions
5-22.08 SAN JOAQUIN VALLEY - KINGS	Modify the subbasin boundary to correct small segments that divide various loca...	Jurisdiction Internal	Kings River Conservation District	Completed	03/15/2016 03:58 PM	03/15/2016 03:58 PM	Comments
5-22.06 SAN JOAQUIN VALLEY - MADERA, 5-22.07 SAN JOAQUIN VALLEY - DELTA-MENDOTA	Extend the boundary of the Delta-Mendota Subbasin (5-22.07) to include all of A...	Jurisdiction Internal	Aliso Water District	Completed	03/15/2016 03:58 PM	03/15/2016 03:58 PM	Comments
5-22.05 SAN JOAQUIN VALLEY -	Adjust boundary to conform to CWD	Jurisdiction Internal	Chowchilla Water District	Draft	02/04/2016 12:20 PM	02/04/2016 12:31 PM	Comments

Step 3. Following review of the supporting information for the request comments can be made by clicking the 'Comment' link on the right of the list page for the specific request.

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Step 4. The user will find the following dialogue, select 'Add Comment'

The screenshot shows the 'Basin Boundary Modification Request System' interface. The header includes the 'CA.GOV' logo and the text 'Department of Water Resources Basin Boundary Modification Request System'. A navigation sidebar on the left contains links for 'Home', 'All Requests', 'Map Viewer', and 'Back'. The main content area displays the title 'Comments on Modify the subbasin boundary to correct small segments that divide various local jurisdictions.' with a green notice: 'Days remaining to add comments:28' and '(List generated on 03/17/2016)'. Below this is a 'Basin Modification Request Information' box containing: 'Requesting Agency: Kings River Conservation District', 'Basin(s)/Subbasin(s): 5-22.08 SAN JOAQUIN VALLEY - KINGS', 'Modification Types: Jurisdiction Internal', and 'Short Description: Modify the subbasin boundary to correct small segments that divide various local jurisdictions.'. Two buttons, 'Add Comment' and 'Print Preview', are visible. Below the information box is a table with columns: 'Name', 'Agency', 'Comments', 'Documents', and 'Created Date/Time'. The table is empty, with the text 'No data available in table' centered below it. At the bottom left, the text 'Showing 0 to 0 of 0 entries' is displayed, with the 'Add Comment' button circled in red.

Step 5. Complete the required information (red asterisk), attach any additional information (optional), and click 'Submit'.

Congratulations! You have provided input for consideration in the Basin Boundary Modification Request process. All comments will appear in a list on the previous page and Local Agencies have an opportunity to provide additional information to respond to comments. Thank you for participating in this process.

The screenshot shows the 'Submit Comments for the Basin Modification Request' form. The form is titled 'Submit Comments for the Basin Modification Request' and is divided into two sections: 'Contact Info' and 'Comments Document'. The 'Contact Info' section contains several input fields: 'Name*', 'Agency', 'Address*', 'City*', 'Zip*', 'Phone', 'Email*' (with the value 'me@example.com'), and 'Url' (with the value 'http://www.example.com'). The 'Comments Document' section contains a radio button for 'Overall Opinion*' with options 'Support', 'Neutral', and 'Oppose', a text area for 'Comments*', and an 'Attachments' field with a 'Browse...' button. At the bottom of the form, there is a red asterisk indicating '* Required Fields'. The 'Submit' button is circled in red.